

**One Stop Partner Committee
(via Electronic Means) Meeting Minutes
February 19, 2015**

The One Stop Partner Committee meeting was called to order 10:30 a.m. by Chairperson Vanessa Hoffeditz

Name	Present (Ottawa)	Present (Mt. Carroll)	Absent
Ed Bochniak		X	
Nancy Curran	X		
Carrie Folken	X		
Janet Graham	X		
Vanessa Hoffeditz	X		
Jim Knauf	X		
Mary Ann Kolls			X
Stacey Parr			X

OTHERS PRESENT: Jo Ann Johnson

Approval of Meeting Minutes

Jim Knauf motioned to approve the September 12, 2014 Meeting Minutes as presented. Motion was seconded by Janet Graham and carried.

Employer Forums & Open House Update

Housing Authority Job Fair

Ed Bochniak informed members that he contacted the Housing Authority offices in Bureau, LaSalle, Lee, Whiteside, Ogle and Jo Daviess Counties and they are interested in having a Job Fair either on-site or close to the Housing Authority offices. He stated that for some local offices, local transportation could be a barrier. Ed said in talking with his peers it was agreed that the economy seems to be getting better. He told members that out of the 24 housing units in Carroll County, only 2 individuals are unemployed. Ed stated that some individuals may be looking to better themselves in terms of the type of job or benefits, but they are employed. Ed said that he would follow-up with the Housing Authority offices in March to find out if they will commitment to a Job Fair and how many individuals would participate. He said that he will also ask them about what types of workshops (i.e., resume writing, interviewing skills, online applications, etc.) should be conducted.

Vanessa asked if the workshops would be conducted as a group or one-on-one. Ed replied that having the workshops as a group would be acceptable but follow-up on an individual basis would be needed. Vanessa informed members that Illinois Job Link is a good resource for resume writing.

Jim Knauf commented to include those individuals who are disabled. He said that although they may have a source of income they would benefit from the workshops and more than likely have skills that would benefit the workforce. Ed agreed commenting that some of the tenants of the Housing Authority who are disabled get frustrated from not being able to find employment. Jim continued by saying that changes in the WIOA address how individuals with disabilities should be served. One service that the Department of Rehabilitation can provide, Jim said, is to provide benefit planning to those individuals. He said that there is a big misconception that they cannot work because they are receiving disability payment. That is not true, Jim said. He said that the whole program through Social Security is geared to individuals with disabilities to work and receive incentives for getting off disability. After discussion, Ed and Jim agreed to discuss how the Housing Authority and Department of Rehabilitation can offer such programs to their mutual customers.

Veterans Job Fair Update

Members then discussed a possible Veterans Job Fair. Vanessa noted that at the last One Stop Partner Committee meeting discussion was held about reaching the Veterans population. Members discussed the pros and cons of having a Job Fair targeting Veterans. The majority of the members stated that when the Job Fairs were held in the past the attendance was lower than expected and did not seem to reap any benefits. Members also agreed that Veteran's seem to have their own network when it comes to job opportunities. Vanessa stated that she thought it would be beneficial to get the information to them. After a discussion, it was agreed to not sponsor a Job Fair, however Vanessa volunteers to include the Veterans Associations (VFW, American Legion, Marine Corp, etc.) as part of her outreach efforts through Tri-County Opportunities. Jo Ann said that has the list and will get it to Vanessa.

Update on WIOA Core Partner Meetings

Carrie provided members with an update on the WIOA Core Partner Meetings. She reminded members that the Core Partners under WIOA include: Adult Education, Wagner Peysner, BEST, Inc. and Department of Rehabilitation Services. Carrie said that the representatives of the Core Partners met and basically learned about each program eligibility, performance and day-to-day activities. The Core Partners, Carrie said, will be developing a Unified Plan that will need to be in place by July 2015. Carrie continued by saying that these meetings were a great opportunity for the Core Partners to get to know each other and see face-to-face who will be working together. After the last meeting of the Core Partners, Carrie told members, it was decided to wait until the Draft Regulations came out before meeting again.

PY 14 Quarterly Reports Update

Carrie reported that Kathy Day, Executive Director for Fiscal Operations with BEST, Inc. will be sending out the first and second quarter reports for partners to complete and return to her. Also, she said that Kathy would be in contact with any Partner that did not submit their PY 13 Quarterly Report(s).

Other Business

Carrie told members that a copy of the Menu of Services Brochure was included with the meeting materials as an informational item. Vanessa requested that the Rock Falls phone number be included in the Tri-County Opportunities section of the brochure and asked for 75 copies to distribute. Jo Ann will make that correction get her the copies.

Public Comments

None

Adjournment

With there being no further business, Nancy Curran motioned to adjourn. Motion was seconded by Carrie Folken and carried. Meeting adjourned at 11:10 a.m.

Jo Ann Johnson